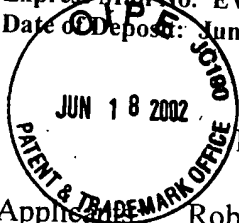


Express Mail No. EV1394590US
Date of Deposit: June 18, 2002

#3

Attorney Docket No. 24831-011



IN THE UNITED STATES PATENT AND TRADEMARK

Applicant: Robert F. Meyerson, et al.
Serial No.: 10/081,513
Filed: February 21, 2002
For: MULTI-MEDIA COMMUNICATION MANAGEMENT
SYSTEM WITH ENHANCED VIDEO CONFERENCE SERVICES

BOX MISSING PARTS
Commissioner for Patents and Trademarks
Washington, D.C. 20231

Sir: TRANSMITTAL LETTER

Enclosed herewith for filing in the above-identified patent application please find the following listed items:

1. Response to Notice to File Missing Parts;
2. Part 2 of Notice to File Missing Parts of Non-provisional Application;
3. Executed Combined Declaration and Power of Attorney;
4. Verified Statement as Small Entity;
5. Missing parts surcharge fee in the amount of \$65.00 (#13156);
6. Petition for Extension of Time for one-month with check
in the amount of \$55.00 (#13157) and
7. Return Postcard.

In connection with the foregoing matter, please charge any additional fees which may be due, or credit any overpayment, to Deposit Account Number 50-0311, Reference 24831-011. A duplicate copy of this letter is provided for this purpose.



30623
PATENT TRADEMARK OFFICE

Date: June 18, 2002

Respectfully submitted,

Shane H. Hunter
Registration No. 41,858
Mintz, Levin, Cohn, Ferris,
Glovsky and Popeo, P.C.
One Financial Center,
Boston, Massachusetts 02111
Telephone 617/348-1765
Attorneys for Applicants

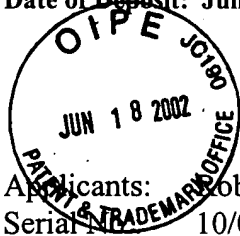
TRA 1674166v1

COPY

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Date of Deposit: June 18, 2002

#3

Attorney Docket No. 24831-011



IN THE UNITED STATES PATENT AND TRADEMARK

Applicants: Robert F. Meyerson, et al.
Serial No.: 10/081,513
Filed: February 21, 2002
For: MULTI-MEDIA COMMUNICATION MANAGEMENT
SYSTEM WITH ENHANCED VIDEO CONFERENCE SERVICES

BOX MISSING PARTS
Commissioner for Patents and Trademarks
Washington, D.C. 20231

RESPONSE TO NOTICE TO FILE MISSING PARTS

Sir:

Responsive to the Notice To File Missing Parts dated March 18, 2002 in the above-referenced patent application, Applicants submit herein payment of a late filing fee or oath or declaration surcharge of \$65.00 (#13156) along with the Combined Declaration and Power of Attorney executed by the inventors.

Also enclosed is Part 2 of the Notice to File Missing Parts of Non-Provisional Application and return postcard.

Respectfully submitted,

Shane H. Hunter
Registration No. 41,858
Mintz, Levin, Cohn, Ferris,
Glovsky and Popeo, P.C.
One Financial Center,
Boston, Massachusetts 02111
Telephone 617/348-1765
Attorneys for Applicants

Date: June 18, 2002

TRA 1680764v1



#3



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/081,513	02/21/2002	Robert F. Meyerson	13944.111

024283
PATTON BOGGS
PO BOX 270930
LOUISVILLE, CO 80027

CONFIRMATION NO. 2825

FORMALITIES LETTER



OC000000007855839

Date Mailed: 03/18/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 1 - ATTORNEY/APPLICANT COPY

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